



Terms and Conditions

1. Costing

All costings are valid for a period of one month from date of issue. Once a function is booked, Saffron Event Catering guarantees the prices therein for a period of twelve months, subject to a price fluctuation in excess of 10%. Menus are prepared on the basis of specified numbers and will be subject to alteration if the final drops by more than 10%.

2. Payment

On booking Saffron Event Catering Ltd - a non refundable deposit of £300.00 will be required. 75% payment will be due 10 days prior to the event. & 25% on the day of the event Any refunds will be sent within 7 days of the completion of the event

3. Numbers and Special Diets

All prices quoted are for the specified number of guests. The final number of guests to be advised 7 days prior to the event. It will be the responsibility of Saffron Event Catering to do its utmost to accommodate any Increase in numbers. The minimum amount payable will remain the final number as advised 7 days prior to the event. Any special dietary requirements must be notified to Saffron event catering 7 days prior to the event.

4. Range and Availability

All goods and ingredients are offered subject to availability. If an item becomes unavailable, or is of insufficient quality to be provided for a clients function, we reserve the right to make a substitution. Wherever possible the client will be notified of any changes.

5. Staff

Saffron Event Catering will provide meals for its staff at no additional charge to the client. Meals for entertainer's photographers, child minders etc. must be pre-ordered and will be charged for. Saffron Event Catering accepts no responsibility for non catering staff that requires food when it has not been booked. Any staff required to work beyond the hours quoted will be charged for at the relevant overtime rate.

6. Access

Saffron Event Catering will require reasonable access to the area of the event in order to deliver and collect our equipment. This will include the use of lifts to upper and lower floors, the use of loading bays and vehicular access. If additional labour is required e.g. access across lawns to marquees during wet weather, we reserve the right to make a charge for this.

7. Drinks

Drinks are charged for on actual consumption. No charge will be made for drinks unopened and with labels, seals and stoppers intact. Drinks delivered by or at the request of the client to the venue remain the client's responsibility throughout. There will be a small charge for collection and storage of the clients drinks if the service is required.

8. Damage or Loss and Items left behind

The client is responsible for any damage, breakage loss to any property of Saffron Event Catering or property hired for the client's function, however caused and will be charged at the full replacement value. This applies to the period between delivery and collection. Saffron Event Catering cannot accept responsibility for items left behind by the client, guests or others attending the venue and will routinely dispose of menus, decoration etc. and perishable items. If the client wishes to vary this, Saffron Event Catering must have written notice in advance. In this Instance Saffron Event Catering will reserve the right charge for storage or safe keeping of all items or articles.

9. Force Majeure

No liability will be accepted by Saffron Event Catering for the failure to perform our obligations due to strike, lockout, hostilities or any other circumstances beyond our control. No liability is accepted for loss, damage or consequential loss caused by any failure to perform our obligations (whether due to negligence by us, our employees or sub contractors, or due to other causes) but this does not exclude liability for death or personal injury as required by law.

10. Cancellation

(a) In the event of a cancellation the following charges will be applied. In excess of 30 days prior to the event a charge of 10% of the full charge will be applied. For 30 days or less a charge of 50% of the full charge will be applied. If 14 days or less, then the full cost of the event will be charged. Or in the case of a lesser amount then a charge of £500.00 will be applied, whichever is the greater. Any deposit paid will be applied towards total cancellation charge. In the event of contractors' services being engaged, then their terms and conditions will apply to the relevant product or service.

b) Non payment prior to an event may be taken as (cancellation)

11. Complaints

Any complaints must be received by Saffron Event Catering, in writing, within 7 days of the event.

I confirm that I wish Saffron Event Catering Limited To cater for my/our forthcoming event and accept the costing in conjunction with the terms and conditions.

Signed _____

Date _____

Name (Print) _____

Company _____

Event _____

Event Date _____

Please complete and return to Saffron Event Catering Limited